

## **WP3**

### **3.4 Guideline on partnership's quality**

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## Introduction

Sustainability is a key-word raised and widely discussed across Europe in education policies and practices, especially, in those policies and practices dealing with work-based learning. [1] A systematic cooperation between vocational education and training (VET) centres and companies is something pursued by educational systems and by the sectors themselves. The welding sector is starting to trail that path in a more consistent and regulated and harmonised way.

This document aims to present the criteria to assess the quality, engagement and sustainability of the partnership established to implement work-based learning schemes in each country (UK, ES, HU, IT, PT, RO) at local and regional levels. The ultimate goal is to collect feedback from each type of organisation and roles involved in the process to assess the long-term viability of partnerships. Those type of organisations are the Authorised Nominated Bodies (ANBs), Authorised Training Bodies (ATBs) and the Companies. Within these organisations the feedback collected will be provided by representatives from the ANB, the ATB (tutor), the company (mentor) and the trainee.

The criteria presented as baseline to perform this assessment is stemming from two documents: 1) the Quality Assurance Guideline (Deliverable 2.1) which establish some principles for the work-based learning being recognised by the EWF's quality assurance system and EWF's membership; and 2) the [Council Recommendation on a European Framework for Quality Effective Apprenticeships](#) (2018).

Both scopes of criteria that are presented in the next pages are not applicable to all stakeholders involved had being selected the type of organisations and representatives to assess them, according to the role and relevance and exposure to each criterion throughout the process.



## Partnership's Quality Criteria

Table 1 below shows the criteria from the Quality Assurance Guideline, deemed relevant to be assessed through this mechanism and the arguments/ideas that support the selection of what is either applicable or not.

Table 1 - Criteria to assess the quality of the partnership

Criteria	Applicable?	Argumentation supporting the applicability
<b>EFW's Quality Assurance Guideline for Recognition of Work-based Learning</b>		
<b>1. General quality of the partnership</b>	Applicable	It's required to perform this assessment to capture what needs improvement at local and regional level.
<b>2. Tutors</b>	Applicable	Tutor is a role envisaged in this route, as a pedagogic element from the Authorised Training Centre (ATB).
<b>3. Mentor</b>	Applicable	Mentor is a role envisaged in this route, as a pedagogic/professional element from the company.



Criteria	Applicable?	Argumentation supporting the applicability
<b>4. In-company trainer</b>	Applicable	In-company trainer is a role envisaged in this route, as a pedagogic/professional element from the company.
<b>5. Facilities</b>	Applicable	The compliance of the company with health and safety requirements of the guideline in the company and with ISO standards.
<b>6. Equipment</b>	Applicable	The compliance with health and safety requirements and have available all the equipment necessary to undertake in-company training (D. 2.1 – Quality Assurance’s Guideline on Apprenticeships).
<b>7. Supporting tools</b>	Applicable	The tutorials expected to be developed under work package 4 to explain the quality assurance rules, requirements, rights and obligations of each major stakeholder involved in this route (ATB, company and trainee) and the platform, within this one the tutorials.

Criteria	Applicable?	Argumentation supporting the applicability
<b>European Council Recommendation (2018)</b>		
<b>1. Written Contract</b>	Applicable	A three-folded-party contract is part of the documentation developed under this project (D.2.1 – Quality Assurance Guideline) and (D.3.5 – Kit of documents (practical arrangements)).
<b>2. Learning Outcomes</b>	Applicable	The intended learning outcomes to be achieved are presented in the deliverables 1.2 – Guideline with selected learning outcomes and 2.1 – Quality Assurance Guideline, mirroring key-competences necessary for the development of welding coordination activities and promote vertical career progression (from Practitioner to Specialist).
<b>3. Pedagogical Support</b>	Applicable	During the design of the framework that will allow to operate the work-based learning scheme, the mentor, tutor and in-company trainer are roles that will be engaged, in order to ensure feedback is provided to the trainees and continuous monitoring and assessment of the learning process in a company setting.

Criteria	Applicable?	Argumentation supporting the applicability
<b>4. Workplace Component</b>	Applicable	The 252 EWF's Guideline – Welding Coordination was reshaped and redesigned have more clearly stated job functions and job activities comprehending a workplace component for all the competence units, but also inside each competence unit, dedicated learning outcomes that can be assessed in this setting (Deliverable 1.2 – Guideline of the eligible learning outcomes).
<b>5. Pay and/or Compensation</b>	Not Mandatory according to EWF's Quality Assurance Guideline	-
<b>6. Social Protection</b>	Applicable	National legislation in what refers to social protection should be applied.
<b>7. Work, health and safety conditions</b>	Applicable	The “authorisation” of companies to host trainees comprehends, as already mentioned the compliance with health and safety rules to safely undertake in company-training.



Criteria	Applicable?	Argumentation supporting the applicability
<b>8. Regulatory Framework</b>	Applicable	Unarguably, the deliverable 2.1 – Quality Assurance Guideline is a cornerstone in WOW project for a smooth development of the subsequent deliverables and reference. It states the rules, duties and rights for all stakeholders involved, including for the companies offering apprenticeships positions to be recognised/ “accredited” under EWF system.
<b>9. Involvement of social partners</b>	Applicable	The consortium is composed of sectoral representatives, namely the European Federation for Welding, Joining and Cutting (EWF) covers the European scope and a national one: Asociación Española de Soldadura y Tecnologías de Unión (CESOL). These organisations have close relationship with industry representatives, aligning the apprenticeship schemes with industry views and requirements.
<b>10. Support for companies</b>	Not Applicable	Support for companies, under this project, is devised to occur in a first instance, through the tutorials on WBL procedures meant for this party for inquiries purposes.





Criteria	Applicable?	Argumentation supporting the applicability
		Funding and financial support for sharing costs provided for the companies is not applicable.
<b>11. Flexible pathways and mobility</b>	Applicable	<p>These qualifications, as shown in the State-of-the Art Report (deliverable 1.1 – State-of-the-Art Report), are already linked to the EQF for some countries. This apprenticeship scheme is embedded in qualifications allowing the awarding of a common diploma that is recognised by the industry.</p> <p>The modular approach allows some competence units to be recognised across various qualifications (e.g. for Inspector and Coordinator) and the stand-alone validation of competence units.</p> <p>Besides the previous fact mentioned, the design of the 252 Guideline - Welding Coordinator Guideline enables progressing from vertically across qualification levels, without repeating mutual content.</p>



Criteria	Applicable?	Argumentation supporting the applicability
<b>12. Career guidance and awareness raising</b>	Applicable	Different roles are considered for each stakeholder in respect to mentoring and tutoring to ensure the learner is kept on task and receives the necessary support. Please refer to the deliverable 2.1 – Quality Assurance Guideline.
<b>13. Transparency</b>	Applicable	<p>Transparency is ensured for the public and all specific interested stakeholders as, firstly, the information regarding the guideline is available online (Part 1 - Public part and private respectively – syllabus) and, secondly, the EWF members (private companies and other organisations) have full access to the necessary documentation needed for implementing the scheme.</p> <p>The deliverables of the project will also be publicly available, as well as the tutorials tailored for each of the stakeholders explaining the process.</p>
<b>14. Quality assurance and graduate tracking</b>	Applicable	EQAVET indicators are expected to be used to assess the apprenticeship scheme, which are detailed in the Deliverable 6.1 - Quality Plan and that will be monitored and reported within the deliverable 7.1 – Evaluation Kit.



Criteria	Applicable?	Argumentation supporting the applicability
		Mechanisms inside the platform were also developed to monitor and track the accomplishment of learning outcomes and mastering of job functions and job activities.
<b>15. Implementation at national level</b>	Applicable	<p>It is aligned with industrial relations systems since some of the organisations are industrial and associations of industrial companies and the guideline is complying with what welding industry requires.</p> <p>Referring education and training practices – the deliverable 1.1 - State-of-the-Art report is gathering and highlights the good practices from each country of the consortia plus Germany and The Netherlands.</p>
<b>16. Support services</b>	NA. EC's/Member States responsibility	-
<b>17. Awareness raising</b>	N.A. EC's/ Member States responsibility	-
<b>18. Funding</b>	NA.	-

Criteria	Applicable?	Argumentation supporting the applicability
	EC's / Member States responsibility	
<b>19. Follow-up</b>	N.A. EC's/ Member States responsibility	-

## Examples of questions to assess the sustainability of the partnership against EWF Quality Assurance Criteria

Table 2 - E.g. presents examples of questions to be addressed by the stakeholders engaged in the work-based learning scheme to assess the selected criteria in table 1. The stakeholders involved have selected the type of organisations and representatives to assess them, according to the role and relevance and exposure to each criterion throughout the process.

Table 2 - E.g. Questions to assess the sustainability of the partnership, based in the selected criteria.

Criteria	Examples of Questions			
EWF Quality Assurance Criteria				
Criteria	Trainee	ATB	Company	ANB
<b>1. General quality of the partnership</b>	1. Would you recommend this partnership for work-based learning?	1. Would you recommend this partnership for work-based learning?	1. Would you recommend this partnership for work-based learning?	1. Would you recommend this partnership for work-based learning?

Criteria		Examples of Questions		
EWF Quality Assurance Criteria				
Criteria	Trainee	ATB	Company	ANB
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If not, why? Comments:	If not, why? Comments:	If not, why? Comments:	If not, why? Comments:
	2. Would you undertake in an internship/apprentice with these organisations?	2. Would you be open to further engage in extended/another work-based learning arrangement with these organisations?	2. Would you be open to further engage in extend/another work-based learning arrangement with these organisations?	2. Has the partnership established for work-based learning purposes complied with EWF's quality assurance system?
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If not, why? Comments:	If not, why? Comments:	If not, why? Comments:	If not, why? Comments:

Criteria		Examples of Questions		
EWF Quality Assurance Criteria				
Criteria	Trainee	ATB	Company	ANB
<b>2. Tutor</b>	1. Did the tutor provide you the necessary support?  If not, why?  Comments:	1. Did you provide support to the trainee?  If not, why?  Comments:	1. Was the tutor in liaison with the company?  If not, why?  Comments:	-
<b>3. Mentor</b>	1. Did the mentor provided you support?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:	1. Did the mentor has been in liaison with the ATB?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:	1. Did you provide support to the trainee?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:	1. The mentor revealed relevant qualification and experience?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:

Criteria	Examples of Questions			
EWF Quality Assurance Criteria				
Criteria	Trainee	ATB	Company	ANB
<b>4. In-company trainer</b>	1. Are you satisfied with the knowledge received from the in-company trainer? Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	1. Has the trainer revealed relevant qualification and experience? Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	1. Has the in-company trainer revealed relevant qualification and experience? Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	1. The trainer revealed relevant qualification and experience?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:
<b>5. Facilities</b>	1. Were the facilities clean?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:		1. Were the facilities clean?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	



Criteria		Examples of Questions		
EWF Quality Assurance Criteria				
Criteria	Trainee	ATB	Company	ANB
	2. The facilities respected the Health and Safety regulation?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:		2. The facilities respected the Health and Safety regulation?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	
<b>6. Equipment</b>	1. Was there consistent number of equipment for WBL?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	1. Was there consistent number of equipment for WBL, related to the topics of the training?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	1. Was there consistent number of equipment for WBL, related to the topics of the training?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	

Criteria		Examples of Questions		
EWF Quality Assurance Criteria				
Criteria	Trainee	ATB	Company	ANB
	2. Did you had access and used the x during the training?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	-	2. Did you had access and used the x during the training?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	-
<b>7. Supporting Tools</b>	1. The tutorials had relevant information and helped you in WBL experience?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	1. The tutorials had relevant information and helped you in WBL experience?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	1. The tutorials had relevant information and helped you in WBL experience?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	

Criteria		Examples of Questions		
EWF Quality Assurance Criteria				
Criteria	Trainee	ATB	Company	ANB
	2. Was the platform user-friendly?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	2. Was the platform user-friendly?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	2. Was the platform user-friendly?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	

### Examples of questions to assess the sustainability of the partnership against the European Council Recommendation

Table 3 - E.g. Questions to assess the sustainability of the partnership, based in the selected criteria (European Council Recommendation, 2018). presents the questions to be addressed by the stakeholders engaged in the work-based learning scheme to assess the selected criteria Table 1 related to European Council Recommendation (2018). The stakeholders involved have selected the type of organisations and representatives to assess them, according to the role and relevance and exposure to each criterion throughout the process.

Table 3 - E.g. Questions to assess the sustainability of the partnership, based in the selected criteria (European Council Recommendation, 2018).

Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
<b>1. Written Contract</b>	1. Was the contract content clear?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	2. Was there a written contract between the employer, the trainee and the Vocational training Institution?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	3. Was there a written contract between the employer, the trainee and the Vocational training Institution?  Yes / No  If not, why? Comments:	4. Was there a written contract between the employer, the trainee and the Vocational training Institution?  Yes / No  If not, why? Comments:
<b>2. Learning Outcomes</b>	1. Are learning outcomes clearly defined?  Yes <input type="checkbox"/> No <input type="checkbox"/>	1. Are learning outcomes clearly defined?  Yes <input type="checkbox"/> No <input type="checkbox"/>	1. Do this learning outcomes ensure proper balancing of job-related skill and key competences?	1. Are learning outcomes clearly defined according to the expected job functions and activities?



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	If No, which area you feel is less covered?Click or tap here to enter text.	1. If No, which area you feel is less covered?Click or tap here to enter text.	Yes <input type="checkbox"/> No <input type="checkbox"/>  2. If No, which area you feel is less covered?Click or tap here to enter text.	Yes <input type="checkbox"/> No <input type="checkbox"/>  2. If No, which area you feel is less covered?Click or tap here to enter text.
<b>3. Pedagogical Support</b>	1. There was any contact/communication between in company trainers, mentors and vocational institution to	1. There was any contact/communication between in company trainers, mentors and vocational institution to	1. There was any contact/communication between in company trainers, mentors and vocational institution to	1. There was any contact/communication between in company trainers, mentors and vocational institution to

Criteria		Questions and ranging scale						
European Council Recommendation (2018)								
Criteria	Trainee		ATB		Company		ANB	
	manage pedagogical support?		manage pedagogical support?		manage pedagogical support?		manage pedagogical support?	
	Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	If not, why?		If not, why?		If not, why?		If not, why?	
	Comments:		Comments:		Comments:		Comments:	
<b>3. Workplace Component</b>	1. Did the company accomplish the task through learning experience properly carried out in a workplace?		2. Did the company accomplish the task through learning experience properly carried out in a workplace?		3. Did the company accomplish the task through learning experience properly carried out in a workplace?		-	
	Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>			
	If not, why?		If not, why?		If not, why?			



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	Comments:	Comments:	Comments:	
<b>4. Pay and/or Compensation (Optional)</b>	<p>1. Did the contract include a pay and/or compensation for the trainee?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p> <p>Note: this criterion needs verification to the extent to ensure that proper</p>	<p>1. Did the contract include a pay and/or compensation for the trainee?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p> <p>Note: this criterion needs verification to the extent to ensure that proper</p>	<p>1. Did the contract include a pay and/or compensation for the trainee?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p> <p>Note: this criterion needs verification to the extent to ensure that proper</p>	<p>1. Did the contract include a pay and/or compensation for the trainee?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p> <p>Note: this criterion needs verification to the extent to ensure that proper</p>



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	social protection is enforced.	social protection is enforced.	social protection is enforced.	social protection is enforced.
<b>5. Social Protection</b>	<p>6. Did the contract include necessary insurance as required by national law and legislation?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p>	<p>1. Did the contract include necessary insurance as required by national law and legislation?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p> <p>Note: this criterion needs verification to the extent</p>	<p>2. Did the contract include necessary insurance as required by national law and legislation?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p> <p>Note: this criterion needs verification to the extent to</p>	<p>1. Did the contract include necessary insurance as required by national law and legislation?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p> <p>Comments:</p>



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	Note: this criterion needs verification to the extent to ensure that proper social protection is enforced.	to ensure that proper social protection is enforced.	ensure that proper social protection is enforced.	Note: this criterion needs verification to the extent to ensure that proper social protection is enforced.
<b>7. Work, Health and Safety Conditions</b>	1. Were you informed about health and safety issues related to the apprenticeship, workplace and job-related risks?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:	-	1. Was the trainee informed about health and safety issues related to the apprenticeship, workplace and job-related risks?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:	-



Criteria		Questions and ranging scale		
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	2. Did you receive any training on health and safety issues related to the tasks to be performed in the workplace?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	-	2. Did the trainee received any training on health and safety issues related to the tasks to be performed in the workplace?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	-
	3. Did you receive all necessary instruction to manage Health and Safety issues?	-	3. Did the trainee receive all necessary instruction to manage Health and Safety issues?  Yes <input type="checkbox"/> No <input type="checkbox"/>	-

Criteria		Questions and ranging scale		
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:		If not, why?  Comments:	
	4. Did you get (or did you have access to) devices and PPE as required to manage Health and Safety issues?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:	-	4. Did the trainee get (or did you have access to) devices and PPE as required to manage Health and Safety issues?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?  Comments:	-
<b>8. Regulatory Framework</b>	1. Was the principle of Work Based Learning opportunities, the rules,	1. Was the principle of Work Based Learning opportunities, the rules,	2. Was the principle of Work Based Learning opportunities, the rules,	1. Was the principle of Work Based Learning opportunities, the rules,



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	your duties and rights of EWS/EWP training and qualification clearly made available to you?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	your duties and rights of EWS/EWP training and qualification clearly made available to you?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	your duties and rights of EWS/EWP training and qualification clearly made available to you?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:	your duties and rights of EWS/EWP training and qualification clearly made available to all stakeholders?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why? Comments:
	2. Were the rules for work-based learning scheme, your duties and rights of EWS/EWP training clear?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	3. Were the rules for work-based learning scheme, your duties and rights of EWS/EWP training clear?  Yes <input type="checkbox"/> No <input type="checkbox"/>	4. Were the rules for work-based learning scheme, your duties and rights of EWS/EWP training clear?  Yes <input type="checkbox"/> No <input type="checkbox"/>	5. Were the rules for work-based learning scheme, your duties and rights of EWS/EWP training clear?  Yes <input type="checkbox"/> No <input type="checkbox"/>



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
		If not, why?	If not, why?	If not, why?
<b>9. Involvement of Social Partners</b>	-	-	1. Do you consider that this work-based learning scheme reflects the views of social partners?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	1. Do you consider that this work-based learning scheme reflects the views of social partners?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?
<b>10. Support for Companies</b>	N. A.	N. A.	N. A.	N. A.
<b>11. Flexible Pathways and Mobility</b>	1. Was the in-company training	2. Was the in-company training	3. Was the in-company training	4. Was the in-company training

Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	period hold under a mobility programme?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	period hold under a mobility programme?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	period hold under a mobility programme?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	period hold under a mobility programme?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?
<b>12. Career Guidance and Awareness Raising</b>	13. Do you consider that the mentoring and tutoring was consistent to keep you on task?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	1. Do you consider that the tutoring was consistent to keep the trainee on task?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	1. Do you consider that the mentoring was consistent to keep the trainee on task?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	1. Do you consider that the mentoring and tutoring was consistent to keep the trainee on task?  Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?

Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
<b>13. Transparency</b>	<p>1. Was all the necessary information related to the work-based learning process publicly available?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	<p>2. Was all the necessary information related to the work-based learning process publicly available?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	<p>3. Was all the necessary information related to the work-based learning process publicly available?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	<p>4. Was all the necessary information related to the work-based learning process publicly available?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>
<b>14. Quality Assurance and Graduate Tracking</b>	<p>1. Do you consider that you have achieved the intended learning outcomes?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	<p>1. Do you consider that the trainee has achieved the intended learning outcomes?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	<p>1. Do you consider that the trainee has achieved the intended learning outcomes?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	-

Criteria		Questions and ranging scale		
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	<p>2. Do you consider that the skills / knowledge achieved through the apprenticeship scheme allows you to progress in your career?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	<p>2. Do you consider that the skills / knowledge achieved by the trainee through the apprenticeship scheme will allow him/her to progress inside your company?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	<p>3. Do you consider that the skills / knowledge achieved by the trainee through the apprenticeship scheme will allow him/her to progress inside your company?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If not, why?</p>	-
	<p>3. Do you consider that the tools used for continuous monitoring (logbook, interviews, questionnaires, projects, products created)</p>	<p>3. Do you consider that the tools used for continuous monitoring (logbook, interviews, questionnaires, projects, products created)</p>	<p>3. Do you consider that the tools used for continuous monitoring (logbook, interviews, questionnaires, projects, products created)</p>	<p>3. Do you consider that the tools used for continuous monitoring (logbook, interviews, questionnaires, projects, products created)</p>



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	and end-point assessment are suitable to assess the skills and competences achieved by the trainee?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	and end-point assessment are suitable to assess the skills and competences achieved by the trainee?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	and end-point assessment are suitable to assess the skills and competences achieved by the trainee?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	and end-point assessment are suitable to assess the skills and competences achieved by the trainee?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?
<b>15. Implementation at National Level</b>	-	1. Do you consider that this work-based learning scheme aligned with needs of the welding industry?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	2. Do you consider that this work-based learning scheme aligned with needs of your company?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	-



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
	-	2. Do you consider that the work-based learning scheme could be applicable to your national education and training practices?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?	-	2. Do you consider that the work-based learning scheme could be applicable to your national education and training practices?  Yes <input type="checkbox"/> No <input type="checkbox"/>  If not, why?
		1. Do you consider that the implementation / monitoring of the apprenticeship scheme in	2. Do you consider that the implementation / monitoring of the apprenticeship scheme in	3. Do you consider that the implementation / monitoring of the apprenticeship scheme in



Criteria	Questions and ranging scale			
European Council Recommendation (2018)				
Criteria	Trainee	ATB	Company	ANB
		your country was an easy process? Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	your country was an easy process? Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	your country was an easy process? Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?
<b>16. Support Services</b>	N.A.	N.A.	N.A.	N.A.
<b>17. Awareness Raising</b>	N.A.	N.A.	N.A.	N.A.
<b>18. Funding</b>	N.A.	N.A.	N.A.	N.A.
<b>19. Follow-up</b>	N.A.	N.A.	N.A.	N.A.



## Additional Questions

The questions presented in this section were drafted to be potentially embedded in other assessment instruments (survey or focus group discussions) in other stage of the project (e.g. after the piloting events). The idea is to have a more qualitative and in-depth feedback supporting the finetune of the instruments and structure and quality assurance of the work-based learning scheme, having as reference the criteria listed in this document.

### PARTNERSHIP

Stakeholder	Trainee
Questions	1. What's your opinion about length of the in-company training period? Do you consider it adequate, too long or too short? Why?
	2. Do you consider that you have gained more knowledge and skills relevant for your professional career?
	3. Do you consider this WBL system has room for improvement? What could be improved?

Stakeholder	ATB
Questions	4. Would you be open to liaison on the promotion of the WBL at national level, in your national education system?
	5. Do you consider this WBL system has room for improvement? What could be improved?
	6. Has the partnership established for work-based learning purposes complied with EWF's quality assurance system? If not, why?

Stakeholder	<b>Company</b>
	1. What's your opinion about length of the in-company training period? Do you consider it adequate, too long or too short? Why?
Question	2. Do you consider this WBL system has room for improvement? What would you improve?

Stakeholder	<b>ANB</b>
	1. Has the partnership established for work-based learning purposes complied with EWF's quality assurance system?
	If not. Why?

## TUTOR

Stakeholder	<b>Trainee</b>
	1. Are you satisfied regarding the communication and collaboration between the ATB and the company?
	2. What could be improved?

Stakeholder	<b>ATB</b>
	1. Are you satisfied regarding the communication and collaboration between the ATB and the company?
	2. What could be improved?

Stakeholder	<b>Company</b>
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<b>Question</b>	<ol style="list-style-type: none"> <li>1. Are you satisfied regarding the communication and collaboration between the ATB and the company?</li> <li>2. What could be improved?</li> </ol>
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### MENTOR

Stakeholder	Trainee
<b>Question</b>	1. Has the mentor provided a comprehensive overview on the activities to be performed in the company?
	2. Was the experience and qualification of the tutor adequate for the purpose?

Stakeholder	ATB
<b>Question</b>	1. Was the experience and qualification of the tutor adequate for the purpose?

### IN COMPANY TRAINER

Stakeholder	Trainee
<b>Question</b>	1. Had the in-company trainer complied with the activities performed described in the learning plan?

Stakeholder	ATB
<b>Question</b>	1. Had the in-company trainer complied with the activities performed described in the learning plan?

<b>Stakeholder</b>	<b>Company</b>
<b>Question</b>	Was the in-company trainer complying with the activities performed described in the learning plan?

## FACILITIES

<b>Stakeholder</b>	<b>Trainee</b>
<b>Question</b>	1. Is there any suggestion to improve the quality of the company's facilities that you would like to give?

<b>Stakeholder</b>	<b>ATB</b>
<b>Question</b>	1. Is there any suggestion to improve the quality of the company's facilities that you would like to give?

## PEDAGOGICAL SUPPORT

<b>Stakeholder</b>	<b>Trainee</b>
<b>Question</b>	1. Please provide details on how the pedagogical support was provided to you.

## EQUIPMENT



Stakeholder	Trainee
Question	1. Has the company provided personal protective equipment to you?

### WORKPLACE COMPONENTS

Stakeholder	Trainee
Question	<ol style="list-style-type: none"> <li>1. Was a substantial part of the learning experience carried out in a workplace?</li> <li>2. In your opinion, do you feel that you have gained/mastered your professional and transversal skills as a welding coordinator?</li> </ol>

Stakeholder	Company
Question	1. In your opinion, do you consider that the trainee has gained/mastered his/her professional and transversal skills as a welding coordinator?

### PAY AND/OR COMPENSATION

Stakeholder	Trainee
Question	1. Did you receive any financial compensation for the training period carried out in-company setting?



	<p>2. In case you have received a financial compensation, do you consider that the financial compensation received was adequate?</p> <p>Note: this clause needs verification to the extent to ensure that proper social protection is enforced.</p>
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Stakeholder	Company
<b>Question</b>	<p>1. Did the contract include a pay and/or compensation for the trainee?</p> <p>If not, what was the reason behind?</p>

## Conclusion

This document aimed shed some light on the foundational documents and criteria to use as reference for the assessment of the sustainability of the work-based learning partnerships established at national level.

The questions designed are a sample of the inquiry to be done to match the criteria listed. The structure of the answers might be subjected to change, shifting from to a multiple-choice definition to a rating option (e.g. 0-5), according to the matrix that is going to be embedded into the database of the platform that is currently being developed.

The additional questions might serve as a backbone for the discussions that are going to be held in the focus group meetings after the piloting events in the Work Package 4. The results will be reported in the deliverable “4.2 – Report on the piloting events”. Any improvements to be done to the EWF’s quality assurance scheme for work-based learning (after an analysis of the answers based on these criteria) that eventually arise will be included in the deliverable 5.1 – “Recommendations for EWF’s Quality Assurance System”.

## References

Council Recommendation (2018).  
*Council Recommendation of 15 March 2018 on a European Framework for Quality and Effective Apprenticeships, OJ C 153, 2.5.2018, p. 1–6.*

European Commission (n.a.). *High-Performance Apprenticeships & work-based learning: 20 guiding principles.* Available at:  
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